

Beverley Grammar and Beverley High School Joint Sixth Form Entrance Policy 2012-13

The Beverley Joint Sixth Form delivers a largely academic curriculum that is based around AS Level and A Level. In order for students to be successful on these courses it is important that they achieve academic standards that indicate that these courses would be appropriate for them. Students who would be more suited to vocational or different types of courses would be directed to relevant colleges. Between the educational institutions in Beverley we look to provide the full range of provision to meet all our students' needs.

In deciding the entrance of students into the Sixth Form **the following criteria is considered:**

- a. that entry is in the best interest of the student.
- b. that entry is in the interest of the Sixth Form.
- c. Staff are consulted by the Head of Sixth on the suitability of students for their courses and subject staff should not discuss entry directly with the student or their parents until the decision of the most suitable pathway is made.

Admission to the sixth form will be from:

- a) **pupils in Year 11 at the school (internal applicants); and**
- b) **pupils not on roll at the school (external applicants)**

The normal year of entry to the school's sixth form is Year 12. We admit external students to the school if there is space on the courses and if it is in the interest of the school and the student. There is a nominal limit of 200 students per year group.

Internal applicants are required to apply for a place in Year 12 in the same way as external applicants. We encourage the use of the Common Applications Process (CAP) which can be accessed via the www.logonmoveon.co.uk homepage.

The entry requirements for admission to Year 12 are the same for internal and external applicants however all external candidates will be interviewed prior to admission and references from their current school will be requested.

Entry Requirements:

1. The student should meet the necessary standards of behaviour, attitude and commitment required
2. Students will be considered with average GCSE points scores of 40 or more from English, Maths and the next best six individual subject results.
3. Students with average GCSE points scores between 38 – 39 may be considered, but if admitted would be placed on probation and the number of subjects they are permitted to take reviewed. This would be at the discretion of the Head of Sixth with close collaboration with subject staff and both Curriculum Leaders.
4. Students with points scores of 37 and below would not be admitted unless there were exceptional circumstances agreed by both Heads.
5. Students will be expected to have sat the Higher Tier Papers and ideally achieved a Grade B or better in subjects they wish to take at AS Level. A grade C may be considered in some circumstances.
6. The final decision on entry will rest with the Head of the Joint Sixth following consultation with both Heads.
7. Students whose attitude, behaviour, effort or commitment are in question will also be placed on probation.
8. Students should give serious consideration to the combination of subjects they choose to take in order to not limit their future options.

Students placed on probation:

- a. Will be informed by letter
- b. Will sign a probation contract
- c. Will have their progress monitored and support provided by the Pastoral Managers
- d. Will have their position reviewed in the November Staff Review.

Students failing to meet the terms of their contract will be asked to leave.

Over-subscription Criteria:

Where the number of eligible external applicants for a course of study exceeds the places available, the following criteria will be used to prioritise the applicants:

Criterion (1) Places will first be given to students who are looked after by a local authority. A student who is looked after is in the care of the local authority or is provided with accommodation by that authority (see section 22 of the Children Act 1989). Any application submitted for a child who is looked after by a local authority should be supported by the authority's Children's Services Department.

Criterion (2) Places will next be given to students who live in the school's designated catchment area. Information about catchment areas can be obtained from the Admissions Team or from the school. If the number of applicants meeting the first two criteria is greater than the published admission number, priority will be given to those who meet criterion (1); and those who fulfil criterion (2) will be prioritised using criteria (3) and (4)

Criterion (3) Places will next be given to children who have a sibling attending the school in Years 7 to 13. If the number of applicants meeting the first three criteria is greater than the published admission number, priority will be given to those who meet criteria (1) and (2); and those who fulfil criterion (3) will be prioritised using criterion (4)

Criterion (4) Places will next be given to those students who live closest to the school. The distance from the student's home to the school will be measured and priority will be given to those living nearest to the school.

Group Sizes

As a guide, in year 12 the maximum group size is 25 and the minimum group size is 12. Curriculum Leaders will decide on the viability of option groups during the construction of the option blocks and timetable. Protected subjects (Modern Languages, Music, Textile Technology and Further Mathematics) will not be required to meet the minimum group size. We will try to maximise the number of students by working in collaboration with other institutions.

Subject Expectation

The expectation is that students with an average points score of 40 or above will complete four AS level subjects. In a small number of cases an exception may be made, but this will only be if it is felt to be in the best interest of the student and the sixth form following discussion with the Head of Sixth Form and both Curriculum Leaders.

30th September is the deadline for students to be able to change from one course to another. Unless there are exceptional circumstances students will not be admitted to courses after this date.

Appeals

Any applicant refused admission to the school's sixth form has the right to appeal. Appeals will be heard by an independent admission appeal panel.

Timetable for Admission

School's sixth form admission arrangements and Course entry requirements published by	October 2012
Applications to be submitted by (internal and External applicants)	February 2013
Provisional Place Offered	March 2013
GCSE results published	August 2013
Allocation of a place confirmed or refused	September 2013
Independent admission appeals heard	September 2013

Late Applications

Late Applications will be considered and processed where possible.